



## VICTORIA FOUNDATION

CONNECTING PEOPLE  
WHO CARE WITH CAUSES  
THAT MATTER®

Please Post and Circulate

Deadline: August 29, 2008

### FETAL ALCOHOL SPECTRUM DISORDER (FASD) ACTION FUND

#### **- CALL FOR EXPRESSIONS OF INTEREST -**

\$600,000 AVAILABLE FOR PROJECTS THAT PROMOTE FASD PREVENTION,  
PUBLIC EDUCATION, AND PARENT AND CAREGIVER EDUCATION

The FASD Action Fund Advisory Committee is again seeking expressions of interest for projects that promote FASD prevention, public education and parent and caregiver education. Grants will be awarded for projects with a defined purpose and timeframe. Both short term and longer term projects are encouraged, however, **all funded projects must be completed by no later than December 31, 2010**, regardless of their start date.

The FASD Action Fund Advisory Committee identified several gaps in funded projects arising from the first call for applications for FASD prevention and education projects. As a result, while expressions of interest for all types of prevention and education projects will be considered, project proposals that address any of the following areas are specifically encouraged:

- 1) projects that increase the knowledge of individuals involved at all levels in the **youth justice system**;
- 2) projects that increase the knowledge of individuals involved in the provision of all types of **mental health services**; or
- 3) education projects for caregivers, parents (including birth, foster and/or adoptive parents) and/or extended family that are designed to strengthen, support and enhance **family stability**.

Applications are invited from all regions of British Columbia.

The FASD Action Fund is designed to reduce the incidence of FASD and to provide appropriate support for people living and working with FASD. It is intended to support innovative projects; projects conducted in new geographic areas; or projects conducted with a new population. Projects should complement rather than duplicate services already provided by the Ministry of Children and Family Development or other organizations in the same community.

#### **Vision**

*To improve quality of life and promote a sense of belonging and purpose within understanding and caring communities.*

#### **Mission**

*The FASD Action Fund will provide funding assistance to organizations and communities to reduce the incidence of FASD and provide appropriate support for British Columbians living and working with FASD.*



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### Background and policy:

- In the Spring of 2006 the BC Ministry of Children and Family Development announced a \$10M Fetal Alcohol Spectrum Disorder (FASD) Action Fund. The Action Fund provides for \$9M to be granted out for project funding along with a \$1M endowment fund.
- The Victoria Foundation was selected to host and administer the FASD Action Fund.
- The purpose of the fund is to support activities in the areas of prevention, public education, parent and caregiver education, as well as multi-year demonstration projects throughout the province. The goal of the fund is to improve quality of life for British Columbians living and working with FASD, with the primary focus being on children and youth.
- Applicants must demonstrate a strong and committed volunteer Board of Directors, fiscal responsibility, effective management of resources and the capacity to successfully carry out the project.
- Applicants are encouraged to collaborate and demonstrate meaningful and effective partnerships in order to achieve stated goals.
- The Advisory Committee encourages projects that are participatory in nature and include the affected communities in all stages of the project, including planning, implementation, evaluation and dissemination, as appropriate for each project.
- Applicants who have previously applied for or received grants under the FASD Action Fund are eligible to apply again in relation to one or more new project proposals.
- All applications will be considered on merit and in light of funds available for distribution.
- The following are not normally eligible for grants:
  - Annual fund drives
  - Deficit reduction
  - On-going / existing core operating expenses of the organization
  - Building campaigns or capital projects
  - Direct religious or political activities

For additional information about the FASD Action Fund, please visit the Victoria Foundation's website at: <http://www.victoriafoundation.bc.ca/web/node/113>

E-mail enquiries may be directed to: [wes@victoriafoundation.bc.ca](mailto:wes@victoriafoundation.bc.ca)

### Eligibility:

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To be eligible for funding, **the applicant must be a federally registered charity** in good standing with Canada Revenue Agency. However:

- Applicants who are not federally registered charities may apply in partnership with a registered charity for the purpose of delivering the project;
- Expressions of Interest will be accepted from applicants who anticipate forming partnerships for the delivery of their proposed project but who have not yet finalized these partnerships. Please indicate in your Expression of Interest that it is your intention to form a partnership and, if possible, name the anticipated partner;
- If applicants are having difficulty and would like assistance determining a potential partner, please put a note to this effect in your Expression of Interest and the Advisory Committee will do what it can to assist. You may wish to consider whether it would be appropriate for your organization to partner with a school district, public post-secondary educational institution, health authority or municipality for the delivery of your project as these are typically registered charities or “qualified donees” under the *Income Tax Act* and are therefore eligible to receive funding under the Action Fund;
- Invitations to submit a full application will not be withheld simply because a suitable partner has not yet been determined or named by the applicant; and
- Expressions of Interest will be accepted from applicants who have applied, but not yet received, their charitable status from Canada Revenue Agency. Please indicate in your Expression of Interest the date that you applied for charitable status.

### Procedures and Deadlines:

Applications will follow a "two stage" process. In the first stage, applicants must submit a **maximum 2 page** Expression of Interest. In the second stage, those applicants who are invited by the Advisory Committee to do so must then submit a Full Application.

#### Dates:

- |   |  |
|---|--|
| ○ Submission of Expressions of Interest | <b><u>Deadline: August 29, 2008</u></b>  |
| ○ Notification of Committee Review      | September 30, 2008 (approximate)         |
| ○ Submission of Full Application        | <b><u>Deadline: October 31, 2008</u></b> |
| ○ Notification of Final Decision        | November 30, 2008 (approximate)          |

**Applicants are encouraged to provide their submissions as early as possible.**

### Please Note:

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- **There is only approximately one month between notification that an organization has been invited to submit a full application and the deadline for full applications.**
- An invitation to submit a full application does not guarantee project funding.
- All grant recipients are required to submit interim and final reports in order to receive full grant funding. Successful grant applicants will receive a schedule of required reports.

Please submit a **maximum 2 page** (12 pt font, 1" margins) Expression of Interest detailing:

- ◆ your organization, including full legal name, contact information and charitable registration number;
- ◆ the anticipated amount of your grant request;
- ◆ the full legal name, address and charitable registration number of any partner organization(s);
- ◆ a "snapshot" description of the proposed project, including:
  - a statement describing the community or communities where the project will be implemented;
  - who will be targeted as participants in, and beneficiaries of, the project;
  - in broad terms, the scope of work of the project and its anticipated timelines; and
  - anticipated project budget (for projects over \$12,500, please be sure to include a preliminary budget line and plan for an external project evaluation);
- ◆ how you envision that this project will be uniquely effective and how it will make a difference;
- ◆ your organization's philosophy and approach that will be used to guide the proposed project; and
- ◆ a comment on your organization's experience with FASD issues and capacity to deliver the project.

Please either e-mail your submission to [wes@victoriafoundation.bc.ca](mailto:wes@victoriafoundation.bc.ca) or mail **twelve** printed copies and one electronic copy (on floppy disc or CD) of your *Expression of Interest* to:

*Wes Crealock, Special Projects Manager  
FASD Action Fund c/o The Victoria Foundation  
109-645 Fort Street, Victoria, BC V8W 1G2*

**The deadline for submissions of Expressions of Interest is Friday, August 29, 2008. All mailed submissions must be postmarked, and all e-mailed submissions must be received, on or before the deadline date. If a submission is e-mailed, an e-mail confirming receipt will be sent in reply.**

**NO LATE OR FAXED EXPRESSIONS OF INTEREST WILL BE ACCEPTED.**

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